Dear :

I wanted to take a moment to thank you for the time you spent with me on the phone regarding the position of . In addition to experiencing a very enjoyable and informative phone call, I came away feeling even more convinced that I can help you achieve your goals.

I also wanted to mention the following issues that I think are important:

Again, thanks for your time. I’m looking forward to meeting you soon, where I can further discuss my qualifications with you.

Sincerely,